



Bunbury Bridge Club Inc Management Committee Meeting

8th December 2025

Minutes

- 1. Members Present:** Norm Hoskin, Joan Gribble, Gwen Clarke, Maria Denton, Steve Mellett, Colleen Skipsey, Mike Van Wyk
- 2. Apologies:** Colin Saunders, Chris Hollingsworth, Fiona Owen
- 3. Minutes of the Previous Meeting**

Minutes for the 10th November meeting were:

Moved for acceptance: Mike Van Wyk and Seconded: Maria Denton.

4. Business Arising from Previous Minutes

4.1 Matchpoints and IMPs Scoring in Compscore

Mike Van Wyk reported that Matchpoints and IMPs Scores can be generated through Compscore for each session of play (see Attachment 1). The Committee decided that both Masterpoints and IMPs Scores will be provided to players at all sessions during the week 9th - 14th February leading up to the Bunbury Congress on the 25th, 26th and 27th April.

Action: Mike Van Wyk to compile a brief handout on IMPS scoring for sessions of play during 9th - 14th February.

4.2 Training on IMPs Scoring

During the week prior to the 2026 Bunbury Congress, Esther Saunders has agreed to conduct a few short presentations on how best to play when using IMP scores.

4.3 Cleaning of Floor Tiles in Toilets

Cleaning of tiles has been completed at a cost of a cost of \$240. The invoiced amount will appear in the December Financial Report.

4.4 Six Week Trial Session Survey

Nine members completed the survey to indicate their interest in playing another session of bridge restricted to those with less than 25 Masterpoints. However, there was no consensus for a common day of play indicated by the respondents.

Action: Norm Hoskin to communicate with Brian Hanson about the possibility of him organising and conducting a Six Week Trial Session on a Saturday morning as originally planned.

4.5 Quote for Back Door Replacement and Barge Boards

Norm Hoskin has obtained a quote of \$1000 to replace the back door. If the choice is to use a MB Doors fibreglass door, it can be resized to fit the odd sized frame of the back door without compromising its waterproofing/weatherproofing capability.

Action: Norm Hoskin to obtain an additional quote for the replacement of the door from Bunnings.

4.6 Flat Screen TV, Linked Monitor, Digital Clock

Further discussion related to the flat screen TV has been placed on hold. The MyABF app can be used by players at a congress to track table movements and progress scores.

Action: Norm Hoskin to investigate this matter with Esther Saunders.

An adequately sized monitor wifi linked to the Club computer is too expensive to consider for purchase.

The digital clock currently used preferably needs to be linked to a a TV screen with remote control to be more visible to players.

Action: Mike Van Wyk and Norm Hoskin to investigate if this is possible with the small TV screen at the Club.

4.7 Charity Week Monies to a Local Charity

The Bunbury Soup Van Inc, an entirely locally run support for homeless people and needy families, has been selected by the Committee to receive Charity Week monies.

4.8 Purchase A3 Whiteboard for Partner Finder

The A3 Whiteboard has been purchased and will be mounted on the side wall of the Clubrooms.

Action: Steve Mellett to undertake the handiwork.

It was suggested that Di Taylor might consider taking up the role to be Partner Coordinator.

Action: Joan Gribble to confirm that Di Taylor will fulfil the role.

4.9 WhatsApp *Partner Desk BBC*

The WhatsApp group has been retitled as: *Partner Desk Bunbury Bridge Club* to avoid confusion with other Bunbury groups using the BBC acronym.

4.10 Membership Numbers - Newer Members

Refer to Treasurer's Report.

4.11 Honour Boards

The Committee Members Honour Board has been updated and remounted on the Club wall. The Club Teams Championship Honour Board is still to be corrected (B. Wade and C. Long NS; J.Dawson and C. Skipsey EW).

Action: Norm Hoskin to organise the change to Club Teams Championship Honour Board.

4.12 Microwave Mounting (Norm Hoskin)

The donated microwave will be placed on the existing mounting. The mounting will required slight modifications to accommodate the microwave.

Action: Norm Hoskin to undertake the handiwork.

5. Correspondence Report

The Correspondence Report (8th November - 4th December) was tabled (see Attachment 2).

The Report was:

Moved for acceptance: Gwen Clarke; and Seconded: Colleen Skipsey.

6. Treasurer's Report

The Treasurer tabled the financial report for November 2025 (see Attachment 3).

The Treasurer reported that the Club currently holds 115 financial members which is similar to the previous year. Based on table fees, it is evident that more people are playing at various sessions more often. The Club numbers currently stand at a satisfactory level.

A question was raised about the membership fee people should pay who join half way through the financial year. The main point made was that the fee should cover the member's capitation fee to BAWA.

Action: Norm Hoskin to investigate the matter in consultation with Brain Wade

Maria Denton has agreed to assist the Treasurer during 2026 when required.

A motion was proposed by Norm Hoskin that:
Maria Denton become an authorised signatory for both the Bunbury Bridge Club accounts held at the ANZ bank.

The motion was seconded by Colleen Skipsey and carried.

Action: Gwen Clarke to write a letter to the ANZ Bank authorising the changes in signatories for both accounts.

The expenditure for the month has been well within forecast.

The cash at hand for November was \$26,216.32 and the term deposit \$35,808.03 (total\$ 62,024.35).

The report was:

Moved for acceptance: Gwen Clarke; and Seconded: Colleen Skipsey.

7. Bridge Coordinator's Report (Deferred)

8. Other Business

8.1 Bridge Club Coordinator Role

A draft Bridge Coordinator Role and Responsibilities statement was considered by the Committee. From the discussion about the statement it was evident that the role was excessive and time consuming for one person to undertake. The Committee agreed that role should be based on a team approach with the Bridge Coordinator managing and training an Assistant Bridge Coordinator and a Dealing Organiser.

The offer from Brian Wade to take up the Bridge Coordinator position in the interim was accepted by the Committee. Steve Mellett agreed to become the Assistant Bridge Coordinator and Maria Denton the Dealing Organiser.

Action: Joan Gribble to re-draft the statement to reflect a team approach to the Bridge Coordinator Role and Responsibilities.

8.2 Membership/Masterpoint Secretary Role

A draft Membership/Masterpoint Secretary Role and Responsibilities statement was considered by the Committee. The Committee approved the statement with an additional notation about the confidentiality of information collected from members (Reference Bunbury Bridge Club Inc Constitution and By-Laws 8.4).

Mike Van Wyk queried the need for a person's full name to on the Application for Membership form. After discussion, it was considered that a person's full name appear on the application but a preferred name be entered into the Club Handbook.

Action: Joan Gribble to follow up this matter with the Membership/Masterpoint Secretary to make a possible amendment to the Application for Membership form.

In reference to the Bunbury Bridge Club Inc Constitution and By Laws 8.1d, a motion was proposed by Norm Hoskin to approve the transfer of the Membership Register from the Secretary's residence to that of the Membership/Masterpoint Secretary's.

The motion was seconded by Colleen Skipsey and carried.

8.3 Afternoon Teas/Suppers at Bridge Sessions

The consumption requests for a wider range of biscuits and beverages to be provided for afternoon teas and suppers at bridge sessions has escalated as have the costs of such. After discussion, it was agreed Colleen Skipsey will continue purchasing provisions for afternoon teas/suppers spending on the basics only (black tea, green tea, coffee, milo or drinking chocolate and biscuits sourced on special offers).

Action: In the New Year, Joan Gribble to email a message to all members to be aware of the Committee decision.

8.4 Committee Minutes posted on BBC Website

The Committee agreed that the current year's minutes be posted on the BBC Website following the 2025 AGM.

Action: Maria Denton to update the documents tab on the website related to the posting of the minutes.

8.5 Howell and Mitchell Movements

On invitation, Brain Wade attended the meeting at 11.15am to provide an overview of Mitchell movements compared to Howell movements.

The catalyst for the presentation has been the recent increase in table numbers, particularly on Monday and Friday sessions which has drawn attention to some concerns. The use of Howell movements for increased table numbers has produced two board rounds with considerable congestion as players move at the end of each round. Further, the movements are unbalanced because not all pairs play each other and there is some difficulty in adequately accommodating the number of players who require seated positions. There is now an evident need to adopt a player movement that best reflects fairness, adjusts to player mobility issues and to general player acceptance.

Howell movements, which have been used in the past for high table numbers (8 to 12 tables), are very unbalanced and they often require the director to shift pairs prior to play to accommodate stationary seating. Players may also need to alternate between NS and EW during the session in accordance with the movement guide card. To overcome the issues associated with Howell movements as outlined, it was suggested

that the Club focus on the use of Mitchell movements (straight, skip or share and bye). This approach would satisfy all personnel requiring stationary seating with no intervention by the director, provide a fairer movement and enable movement typically with three boards per round. The downside, compared to Howell movements, is in the situation of a sit-out, affected pairs would sit out for three boards (20 minutes) compared to only two boards (14 minutes) for a Howell movement.

The consensus of the meeting was that the Club adopt the Mitchell movements for table numbers exceeding 7 tables. The director guidelines will be updated for selecting a movement to be played. For table numbers lower than 8 tables, director discretion in the choice of movement to be played will continue to apply.

The change in strategy will come into effect from nominally 1 January 2026. Additional boards will be required to accommodate an 11- table movement and at this stage, a 12-table situation will be run with 2 boards per round (24 boards in play). Depending on the frequency of 12 table sessions, consideration may be given to increasing the dealing requirement to 36 boards so that 3 boards per round could be utilised.

9. Items Tabled at the Meeting

It has been suggested that a sign be placed on the fence of Bunbury Machinery to advertise the Club.

The matter was deferred for discussion at the next meeting.

There will no January 2026 Meeting.

Next meeting: 9th February 2026 10am